

**Answers to Frequently Asked Questions: 2023 ICON•S Annual  
Conference**

## **APPLYING TO THE CONFERENCE**

### **Do I need to be a member of ICON•S to apply?**

You must be an active member to submit an individual paper or fully-formed panel for consideration and to propose a forum, interest group or working group.

You do not need to be an active member to be included as part of a fully-formed panel submission. However, the individual submitting the panel for consideration must be an active member. In addition, if the panel is accepted, you will need to become an active member in order to present.

### **How can I become an active member of ICON•S?**

The Society offers four kinds of membership. All of them cover the registration fee for the Annual Conference during the membership period. They also include the right to vote in the Council elections and to participate in activities that are organized for members only.

The “Regular Membership” is \$95 USD and also includes (upon request) an online subscription to I-CON—the International Journal of Constitutional Law—for one year.

The “Discount Membership” is \$50 USD and applies to scholars from non-OECD countries and students. The discount membership is valid for one year and gives you the same rights and privileges as our regular membership.

The “First Time Membership” is \$30 USD. New members of the Society are eligible for this type of membership. The First Time Membership is valid for one year and gives you the same rights as our regular membership. We expect members who choose this type of membership to switch to one of the other kinds of membership after one year by the time of renewal.

If you are in a position to support the Society as one of our “patrons,” we invite you to consider the “Patron of the Society” Membership. This membership is \$150 USD. It is valid for one year and grants all the available membership rights, including participating in the Annual Conference and voting in the Council elections. We will publicly acknowledge all patrons of the Society.

We will also consider requests for fee waivers on a case-by-case basis. Please contact us at [icons@ICON•Society.org](mailto:icons@ICON•Society.org) if you wish to pursue this option.

### **How long can my abstract be?**

The maximum length of an abstract is 250 words.

### **How many papers/panels can I submit?**

Each individual may present no more than 2 papers (whether sole-authored or co-authored) and may participate – as a presenter, chair, or discussant – in no more than 4 panels, providing that it is possible to schedule the panels in a way that accommodates all 4 panels to which a participant plans to contribute. The participation as a convenor in interest groups or as a speaker in a forum counts toward the general limit.

### **Can I submit a proposal for an individual paper in a language other than English?**

No. At this time, we are only able to accept proposals for fully-formed panels in languages other than English. We do, however, accept proposals for fully formed panels in languages other than English. Please, take a look at the instructions on how to submit a fully-formed panel.

## **PROPOSING FULLY-FORMED PANELS AND BOOK ROUNDTABLES**

### **What is required to propose fully-formed panels and book roundtables?**

should include between three and five presentations by participants who have agreed in advance to give their presentations. In addition, each panel must have a chair and may have one or more discussant(s). The panel chair can also be a speaker, though it is not necessary. In total, no more than seven persons can be part of the panel (including co-authors, discussants, speakers, and the chair panel).

The panel must be formed in accordance with the Society's commitment to gender balance. To submit a fully formed panel, in the submission form you need to enter the panel title, identify the type of panel (book roundtable or normal fully-formed panel), a description of the panel, and information about the panel chair, the speakers, and -if applicable- the discussants. For each speaker, you need to add the title of his or her presentation; individual abstracts are not required. Please add all the panel members' email addresses separately in the relevant field.

The email address associated with each panel participant's ICON•S membership and/or Conference registration should also be provided. You will also need to provide a panel description and a panel title. Each presentation should have an individual title (if applicable), and individual abstracts are not required.

### **Can I submit a fully formed panel proposal in a language other than English?**

We generally encourage submissions to be in English. Interest groups, forums, and individual submissions must be in English. However, as part of the vision of a truly global Conference that invites new members to join together in conversation, we invite submissions for fully-formed panels and book roundtables in any language. Submissions in languages other than English must include at least one-panel participant willing and able to translate questions and responses to and from English. Scholars who wish to propose a fully-formed non-English panel or a book roundtable must submit the proposal in English, include an English-language title, and identify the language of the panel (e.g., Korean, Spanish, Chinese, German, etc.) in the title, using parenthesis, e.g., "Judicial Review in Emergency Regimes (Italian)."

### **What if one of the speakers cannot attend in person?**

The 2023 Annual ICON•S Conference will be in-person, with the limited exception mentioned below. We will not have online panels, nor will we stream on-site panels. Everyone submitting individual abstracts and panels should aim to present their papers in Wellington in-person.

We will allow fully-formed panels and book roundtables submitted in advance to have a limited number of speakers joining remotely, according to the following rules: the chair of each panel must attend in-person. If required, the chair will also be asked to become the panel's online host. Panels will not be streamed online. For panels of 4 and 5 members, one speaker can attend remotely. For panels of 6

members, two speakers can attend remotely.

**How can I get in touch with other people to form and propose a panel?**

There are many ways to do that. We encourage you to use your own network and contact people with similar interests. In previous years, scholars have also use mailing lists to ask people to join them to propose a panel. Others have used their social media channels. We are happy to support your search if you are looking for panelists on Twitter. Just make sure to tag @ICON S and use our conference hashtag #iconswroclaw.

**PARTICIPATING IN THE CONFERENCE**

**Do I need to be a member of ICON•S to present?**

Yes, all presenters (including Chairs and Discussants) must be active members of ICON•S.

**Do I need to submit a paper in order to present?**

No. The only formal requirements are the title and abstract.

**What do I do if my paper was accepted and I registered but now cannot attend the conference?**

In this case, please send us an email to [icons@ICON•Society.org](mailto:icons@ICON•Society.org) and let us know. Please also contact the Chair(s) of your scheduled panel(s).