

Answers to Frequently Asked Questions: 2022 ICON-S Annual Conference

APPLYING TO THE CONFERENCE	2
Do I need to be a member of ICON-S to apply?	2
How can I become an active member of ICON-S?	2
How long can my abstract be?	2
How many papers/panels can I submit?	2
What do I do if I'm not sure if I will be able to attend in person?	3
Can I submit a proposal for an individual paper in a language other than English?	3
Can I propose a Forum / Interest Group / Working Group in which some participants will be attending in person and others will be attending virtually?	3
PROPOSING FULLY-FORMED PANELS	3
What is required to propose a fully-formed panel?	3
Can I submit a fully-formed panel proposal in a language other than English?	3
Can I propose a panel in which some participants will be attending in person and others will be attending virtually?	4
How can I get in touch with other people to form and propose a panel?	4
PARTICIPATING IN THE CONFERENCE	4
Do I need to be a member of ICON-S to present?	4
Do I need to submit a paper in order to present?	4
What do I do if my paper was accepted and I registered but now cannot attend the conference?	4

APPLYING TO THE CONFERENCE

Do I need to be a member of ICON-S to apply?

You must be an active member to submit an individual paper or fully-formed panel for consideration and to propose a forum, interest group or working group.

You do not need to be an active member to be included as part of a fully-formed panel submission. However, the individual submitting the panel for consideration must be an active members. In addition, if the panel is accepted you will need to become an active member in order to present.

How can I become an active member of ICON-S?

The Society offers four kinds of membership. All of them cover the registration fee for the Annual Conference during the membership period. They also include the right to vote in the Council elections, and to participate in activities that are organized for members only.

The “Regular Membership” is \$95 USD and also includes (upon request) an online subscription to I-CON—the International Journal of Constitutional Law—for one year.

The “Discount Membership” is \$50 USD and applies to scholars from non-OECD countries and students. The discount membership is valid for one year and gives you the same rights and privileges as our regular membership.

The “First Time Membership” is \$30 USD. New members of the Society are eligible for this type of membership. The First Time Membership is valid for one year and gives you the same rights as our regular membership. We expect members who choose this type of membership to switch to one of the other kinds of membership after one year by the time of renewal.

If you are in a position to support the Society as one of our “patrons,” we invite you to consider the “Patron of the Society” Membership. This membership is \$150 USD. It is valid for one year and grants all the available membership rights, including participating in the Annual Conference and voting in the Council elections. We will publicly acknowledge all patrons of the Society.

We will also consider requests for fee waivers on a case-by-case basis. Please contact us at icons@icon-society.org if you wish to pursue this option.

How long can my abstract be?

The maximum length of an abstract is 1,000 characters (including spaces).

How many papers/panels can I submit?

Individuals are entitled to submit two papers for consideration. This includes both papers submitted on their own and as a part of a fully-formed panel.

You may also serve as a chair or discussant on additional panels, provided the total number of panels you will be involved in does not exceed four.

For example, you might submit an individual paper, be included in a fully-formed panel submission, act as a discussant on a third panel and chair a fourth. You might also submit an individual paper and act as a discussant on three additional panels.

What do I do if I'm not sure if I will be able to attend in person?

If you are unsure whether you will be able to attend in person, your proposed paper or fully-formed panel should be submitted for the in-person option. When you register for the Conference, you will have an opportunity to opt out of the in-person program and into the online option if necessary.

Can I submit a proposal for an individual paper in a language other than English?

No. At this time, we are only able to accept proposals for fully-formed panels in languages other than English. We do, however, accept proposals for fully formed panels in languages other than English. Please, take a look at the instructions on how to submit a fully-formed panel.

Can I propose a Forum / Interest Group / Working Group in which some participants will be attending in person and others will be attending virtually?

Yes, but... You are welcome to do so and we will provide internet access at the assigned physical location. However, the responsibility for the equipment and technical support necessary to run a hybrid event will ultimately rest with the organizers of the forum.

PROPOSING FULLY-FORMED PANELS

What is required to propose a fully-formed panel?

In order to propose a fully-formed panel, you will need to provide a title and an abstract outlining the purpose/theme of the panel as well as the author(s), title and an abstract for each of the presentations to be included. Each abstract can be a maximum of 1,000 characters.

The proposal must also identify a Chair (who may be one of the presenters) and may identify one or two discussants.

Please note, no more than five individuals per panel may present. This includes presenting co-authors. For example, if two co-authors both wish to present, only three other individuals—including discussants and chairs who are not also presenters—may present in that panel. Non-presenting co-authors are not counted toward the participant limit.

Can I submit a fully formed panel proposal in a language other than English?

Yes. If you wish to pursue this option, please note the following requirements:

- When submitting, you will need to provide an English title and identify the language in which the panel will be conducted (e.g., Panel Title: Judicial Review in Italy (Italian))
- The abstract for the panel abstract (but not those for the individual presentations) must be in English.
- At least one member of the panel (Presenter, Chair or Discussant) must be willing and able to translate questions and responses to and from English.

Can I propose a panel in which some participants will be attending in person and others will be attending virtually?

No. Unfortunately, we are unable to guarantee access to the equipment and technical support needed to ensure smoothly functioning hybrid panels.

Please note, if individual speakers for an in-person panel cannot participate in-person at the time of the Conference due to unforeseen circumstances, fellow panellists may arrange for that speaker to present virtually, but we will not be able to offer assistance in this matter.

How can I get in touch with other people to form and propose a panel?

There are many ways to do that. We encourage you to use your own network and contact people with similar interests. In previous years, scholars have also use mailing lists to ask people to join them to propose a panel. Others have used their social media channels. We are happy to support your search if you are looking for panelists on Twitter. Just make sure to tag @ICON__S and use our conference hashtag #iconswroclaw.

PARTICIPATING IN THE CONFERENCE

Do I need to be a member of ICON-S to present?

Yes, all presenters (including Chairs and Discussants) must be active members of ICON-S.

Do I need to submit a paper in order to present?

No. The only formal requirements are the title and abstract.

What do I do if my paper was accepted and I registered but now cannot attend the conference?

In this case, please send us an email to icons@icon-society.org and let us know. Please also contact the Chair(s) of your scheduled panel(s).